

## LEVEL 1

# MINISTER'S REFERRAL

To be completed by the applicant's Church Minister, Pastor or Ministry Elder

### Instructions:

#### To the Applicant:

Be sure to print/type your name in the 'Name of Applicant' line below. You should also provide your referee with an addressed and postage paid envelope.

#### To the Referee:

This evaluation is for the applicant named below who is applying for admission to Coventry Bible College. Serious consideration will be given to your comments. Please complete this form carefully. Since we request a candid evaluation, we will hold your comments in strictest confidence. Therefore, we ask that this completed form be placed in the envelope provided by the applicant, sealed and posted directly to Coventry Bible College.

### Accountability & Commitment:

Two of our key aims are to work with local church leaders, and provide a very practical training for our students. Both of these aims are fulfilled in part through the student's Helps Ministry Requirement (HMR). We require students attending Coventry Bible College to complete at least 100 hours of practical ministry service in **their** local church. There are key ministry areas we want each student to gain experience in during their Level 1 training, and these areas are all service based (Usher, Administration, Cleaning Facilities, Assisting the Pastor, setting up for meetings, etc.). You, or the person you designate as their HMR Mentor, will have the final say in what the student must do. The most important part of the HMR Mentors job is completing a short activity report a few times throughout the year to ensure the student is fulfilling their duties in an efficient and helpful manner. *By recommending the student you are agreeing to be, or provide, a HMR Mentor for the students and assist the student in fulfilling their Helps Ministry Requirement.*

### Church Attendance Policy:

All students must maintain active participation in their local church, and they are **NOT** permitted to change churches while enrolled as a student of Coventry Bible College except under very special circumstances and only with their Pastor's full support.

**Name of Applicant:**

\_\_\_\_\_  
(Title)                      (First)                      (Middle)                      (Surname)

**1. How long have you known the applicant?**

**2. Describe your relationship:**     Very close     Close     Casual     Distant

**3. Please list what areas of involvement they have had in the church:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. Please evaluate his/her character by marking** one box for each of the following questions:

Excellent    Good    Fair    Poor    Unknown

	Excellent	Good	Fair	Poor	Unknown
Honesty					
Dependability					
Cooperativeness					
Ability to work with others					
Moral character					
Personal appearance					
Consideration for others					
Acceptance of instruction					
Acceptance of discipline					

**5. How industrious is he/she as a student/worker? (Please mark the ONE that is most appropriate.)**

- Usually conscientious, hard worker
- Works harder than most students/workers
- Does about as much work as others
- Works less than most others
- Very lazy
- Have no basis for judgment

**Please Comment:** \_\_\_\_\_

6. Describe the applicant's attitude toward you, your church and church activities.

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7. From personal knowledge of the individual, would you? (Please mark the ONE most appropriate).

- Highly recommend him/her as a candidate for ministerial training.
- Recommend him/her as a candidate for ministerial training.
- Recommend him/her with slight reservations.
- Hesitate in recommending him/her for ministerial training.
- Unable to honestly recommend him/her as a candidate for ministerial training

(If you marked any of the last three, please explain below.)

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8. Emotional Evaluation:  Very Stable  Stable  Unstable  Very Unstable

9. Does the applicant respond well to authority? **Y N**

10. The applicant's spiritual influence on others?  Positive  Neutral  Negative

11. Does the applicant associate with people of moral character? **Y N**

12. Does the applicant have a good home life and/or marriage? **Y N**

Please give short answers to the following questions:

13. What do you consider to be the applicant's strong points?

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14. **What do you consider the applicant's weak points?**

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15. **Is there any other information about the applicant that would help our evaluation?**

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**Please print your name and contact details:**

Name:

Position in Ministry:

Address:

Tel.

Fax:

Email:

**Yes, I am happy to provide accountability for the applicant's Helps Ministry Requirements (HMR).**

**Thank you for your time and participation.**

If you have questions about this evaluation, please email: [info@coventrybiblecollege.co.uk](mailto:info@coventrybiblecollege.co.uk)  
or call us on 024 7767 8523

**Please post to:**

**Coventry Bible College  
15 Primrose Drive  
Bedworth  
Warwickshire  
CV12 0GL**